

TOWN OF WOODRUFF
REGULAR TOWN BOARD MEETING
MINUTES
February 14, 2017

This Regular Town Board Meeting was noticed according to State Statute 19.84. Posted as required by law, news media notified. Board members present were Chairman Michael Timmons, Supervisors George Zoch, Shirley Jacoby, Barry Seidel, Jr. and Ed Richardson. Also present were Clerk Kim Albano, Treasurer Kris Johnson, Police Chief Leonard Drewsen, Road Crew Chief Michael Pockat, Thomas & Barbara Thompson, Corky Sheppard~ Lakeland ATV Club, Ron DeBruyne Jr.~ Lakeland ATV Club, Darwin Lohse~ Lakeland ATV Club and Brian Jopek~ Lakeland Times.

Chairman Timmons called the meeting to order at 6:00 p.m.

Motion by Zoch; seconded by Richardson, to approve the agenda with the order of the agenda items at the Chair's discretion. All board members voted aye; Motion Carried.

Motion by Jacoby; seconded by Zoch to approve the minutes of January 24, 2017 Regular Town Board meeting as corrected. All board members voted aye; Motion Carried.

WELCOME AND INTRODUCTION OF GUESTS None

CORRESPONDENCE

- Chairman Timmons advised that there will be a Department of Natural Resources meeting at the Town Hall on February 22, 2017 strictly related to forestry.
- Timmons advised that there had been no correspondence on the Fire Truck grant, but should receive information by March 3, 2017.

ITEMS FOR DISCUSSION/POSSIBLE ACTION

1. LAKELAND ATV CLUB ROUTE RENEWAL REQUEST Corky Sheppard, Vice President of the ATV Club, requested the board to approve the renewal of the designated roads/routes for 2017 ATV/UTV usage as stated in the letter sent by Dewey Sternberg, President of the Lakeland ATV Club on February 7, 2017. Timmons stated that per the ordinance, it must be reviewed annually. Maps were shared with Jacoby for review. Timmons advised that the board can choose to pull the ordinance instantly if there are too many complaints. Discussion followed. Motion by Seidel to renew the ATV routes as specified in the ordinance based on the sunset clause that requires annual approval. Seconded by Richardson. Seidel, Zoch, Richardson and Timmons voted aye; Motion Carried. Jacoby voted nay.
2. SQUAD BIDS Police Chief Leonard Drewsen requested quotes from three companies and received two: Big Valley Ford quote- \$24,850 with a trade-in of \$7,800 and a final price of \$17,050; Ewald quote- \$24,871 with a trade-in of \$5,800 and a final price of \$19,071. Discussion followed. Motion by Timmons to accept the quote from Big Valley as presented and move forward with the purchase. Seconded by Seidel. All board members voted aye; Motion Carried.

3. POLICE DEPARTMENT HANDBOOK Chairman Timmons advised that the police department handbook had been distributed for review awhile ago, but never approved. The clerk redistributed it to the board on January 27, 2017. Jacoby stated that she has not had time to compare the police department handbook with the general employee handbook and requested this be discussed at the next Regular Town Board Meeting. Motion by Seidel to table until the Regular Town Board meeting to be held on February 28, 2017. Seconded by Jacoby. All board members voted aye; Motion Carried.
4. ROOM TAX COMMISSIONER Chairman Timmons advised the board that there is a Town of Woodruff vacancy to be filled on the commission and requested the board to assist with finding a replacement. The commission meets quarterly at 7:30 a.m. and the meetings last between one and two hours. There is no requirement for this person to be in the accommodations industry. No action taken.
5. POSSIBLE BUDGET AMENDMENT TO INCREASE 2017 SURPLUS APPLIED WITH 2016 CARRYOVER FUNDS Clerk Albano referred to a memo shared on February 3, 2017 that advised the board of the 2016 carryover. The total carryover will be \$118,379.19, of which \$73,437.19 has already been applied to the surplus applied account. Albano requested that from the remaining \$44,942.00, \$20,000 be applied to the surplus applied account. Albano stated that the remainder of \$24,942.00 could fall into the General Fund unless the board chose to label it for another purpose. Discussion followed. Motion by Seidel to create a budget amendment to add \$20,000 to surplus applied, allowing the remaining \$24,942 to fall into the General Fund until further decisions are made. Seconded by Jacoby. All board members voted aye; Motion Carried.
6. SALT SHED UPDATE Road Crew Chief Michael Pockat advised he had the Town of Lac du Flambeau's salt shed plans and that the Wheeler salesman would be in the area in the next week or two to meet, giving a ball park figure. Pockat stated that if the salesman could narrow it down to a date, the board could call a special meeting to meet with him. Seidel confirmed the recommended size is 40 feet x 60 feet for 800 yards with a maximum height of 20 feet. Seidel hopes that preliminary numbers can be attained for different options in order to come up with a budget number for the electorate to consider at the annual meeting and requested Pockat to contact Athens for more information. No action taken.
7. MID LAKE ROAD UPDATE Road Crew Chief Michael Pockat advised that he contacted four companies for quotes to take three large pine trees down on Mid Lake Road and received three quotes back: Freudenwald's Welding- \$1,550; Cameron- \$4,195; Coley's- \$1,688. Discussion followed. Motion by Seidel to accept the quote from Freudenwald for \$1,550 to completely haul and remove the three trees on Mid Lake Road with the stipulation that they are properly bonded and insured. Seconded by Richardson. All board members voted aye; Motion Carried.
8. CYBER/DATA COMPROMISE UPDATE Chairman Timmons spoke with JR Swartz from Northern Computer Service, as requested by the board, to obtain his opinion of the need for Cyber/Data Compromise insurance. Mr. Swartz advised the board that it would be to their advantage to obtain the Cyber Solution Insurance for \$504 because there would be a cost benefit if there was a loss. Mr. Swartz did not feel it was necessary for the town to obtain the Data Compromise insurance. Jacoby noted that there was a \$5,000 deductible for the Cyber Solution policy. Seidel stated that he feels the town has enough systems in place that the insurance is not necessary. Seidel stated that it would be in the town's benefit to have a written procedure in place for backing up the programs. Discussion followed. No action taken.
9. FUTURE AGENDA ITEMS Possible debt consolidation/refinance
10. PUBLIC COMMENT RELATED TO ABOVE AGENDA ITEMS None
11. ADJOURNMENT Motion by Zoch to adjourn. Seconded by Jacoby. All board members present voted aye; Motion Carried. Meeting adjourned at 7:00 p.m.

/s/Kim Albano
Town Clerk

Approved: ____ February 28, 2017 ____