

TOWN OF WOODRUFF  
REGULAR TOWN BOARD MEETING  
MINUTES  
February 28, 2017

This Regular Town Board Meeting was noticed according to State Statute 19.84. Posted as required by law, news media notified. Board members present were Chairman Michael Timmons, Supervisors George Zoch, Shirley Jacoby, Barry Seidel, Jr. and Ed Richardson. Also present were Clerk Kim Albano, Treasurer Kris Johnson, Road Crew Chief Michael Pockat, George Lawless~ Greystone Construction, Lori Janusz, Thomas & Barbara Thompson, Abby McEnroe~ Lakeland Times.

Chairman Timmons called the meeting to order at 6:00 p.m.

Motion by Seidel; seconded by Jacoby, to approve the agenda with the order of the agenda items at the Chair's discretion. All board members voted aye; Motion Carried.

Motion by Zoch; seconded by Jacoby to approve the minutes of February 14, 2017 Regular Town Board meeting. All board members voted aye; Motion Carried.

WELCOME AND INTRODUCTION OF GUESTS None

CORRESPONDENCE None

ITEMS FOR DISCUSSION/POSSIBLE ACTION

1. FOURTH ADDENDUM TO TOMAHAWK SHORES OWNERS ASS'N LTD CONDOMINIUM PLAT TO CHANGE LCE UNIT 4 GARAGE TO LCE UNIT 10 GARAGE ON THE FOLLOWING DESCRIBED PROPERTY: PART OF GOV'T LOTS 3 & 4, SECTION 33, T39N, R7E, 7321 DOLHUN RD, PIN # WR 889, TOWN OF WOODRUFF. Chairman Timmons explained that there are two garage units that require a change in unit numbers due to a sale. Motion by Timmons to approve the addendum as presented. Seconded by Seidel. All board members voted aye; Motion Carried.
2. PRELIMINARY FIFTH ADDENDUM TO THE RECORDED TOMAHAWK SHORES OWNERS ASSOCIATION LTD CONDOMINIUM ON THE FOLLOWING DESCRIBED PROPERTY: BEING IN GOVERNMENT LOTS 3 & 4, SECTION 33, T39N, R7E, UNIT 12, 7344 DOLHUN RD, PIN #WR 881, TOWN OF WOODRUFF, ONEIDA COUNTY WISCONSIN. Chairman Timmons explained that this addendum is required to change ownership of a common area that accesses the lake from the condo association to private ownership. Motion by Jacoby to approve the addendum as presented. Seconded by Richardson. All board members voted aye; Motion Carried.
3. POLICE DEPARTMENT HANDBOOK Chairman Timmons explained that the handbook had been distributed for review in January and that this item was tabled from the meeting on February 14, 2017. Discussion followed.
  - Motion by Jacoby to approve the handbook with changes to wording from "Workmen's Compensation" to "Workers Compensation". Seconded by Seidel. All board members voted aye; Motion Carried.
  - Motion by Timmons to change the title to "Police Department Handbook" and incorporate it into the Employee Handbook. Seconded by Zoch. All board members voted aye; Motion Carried.
4. SALT SHED UPDATE George Lawless of Greystone Construction made a presentation to the board of different fabric salt shed structures. Discussion followed. No action taken.

5. MID LAKE ROAD UPDATE Road Crew Chief Mike Pockat advised that the three trees discussed previously had been taken down and that the crew would begin taking down the remaining trees necessary for reconstruction of the road. No action taken.
6. ROOM TAX COMMISSIONER Chairman Timmons recommended that George Denis of Indian Shores be appointed Room Tax Commissioner and that the Chamber would appoint the At-Large position previously held by George Denis to an accommodations person in Arbor Vitae. Motion by Seidel to approve the appointment of George Denis as Room Tax Commissioner. Seconded by Richardson. All board members voted aye; Motion Carried.
7. BUDGET RESOLUTION #01-2017- THAT THE SUM OF \$20,000.00 IS HEREBY TRANSFERRED FROM FUND BALANCE GENERAL ACCOUNT #28000 TO SURPLUS APPLIED- UNRESTRICTED ACCOUNT #49000-3. Chairman Timmons read the resolution. Motion by Seidel to adopt Budget Resolution #01-2017 as presented. Seconded by Zoch. Roll Call Vote: Richardson~ aye; Jacoby~ aye; Zoch~ aye; Seidel~ aye; Timmons~ aye; Motion Carried.
8. POSSIBLE DEBT CONSOLIDATION/REFINANCE OF DEBT SERVICE Seidel requested a review of the options related to the current fire truck and Oshkosh plow truck debt. Treasurer Johnson reminded the board, that during the budget process, the board discussed making extra payments on the fire truck in 2017 so both the Oshkosh plow truck and fire truck would be paid off at the same time, in 2019. Johnson reminded the board that she had advised paying an additional \$12,744.11 to the fire truck principle in 2017, 2018 and 2019 to accomplish that. She advised that the current budget was approved with that additional payment for 2017 and recommended that that additional payment be added to the fire truck principle line item in the 2018 budget. Johnson advised that additional payments can be made to the Board of Commission of Public Lands can be made with no penalty from January through September. The current interest rate is 3%. Johnson stated she could check on interest rates to refinance, but that the 3% rate is probably the lowest and the costs involved in refinancing may be a deterrent. Discussion followed. No action taken.
9. JANUARY BILL PAYMENTS FOR APPROVAL Motion by Seidel to approve the January 2017 bills in the amount of \$1,572,370.25. Seconded by Zoch. All board members voted aye; Motion Carried.
10. FUTURE AGENDA ITEMS Mid Lake Road Update; Let Bids out for Mid Lake Road; Salt Shed- floor, type, site plan and costs associated; Review ATV route map and ordinance.
11. PUBLIC COMMENT RELATED TO ABOVE AGENDA ITEMS None
12. ADJOURNMENT Motion by Zoch to adjourn. Seconded by Jacoby. All board members present voted aye; Motion Carried. Meeting adjourned at 7:20 p.m.

/s/Kim Albano  
Town Clerk

Approved: \_\_\_\_ March 14, 2017 \_\_\_\_