

# RETAIL LICENSE TRANSFER – PERSON TO PERSON

Wisconsin Department of Revenue  
Alcohol & Tobacco Enforcement

Application for transfer of license under Section 125.04(12)(b), Wis. Stats., for the sale of fermented malt beverages or intoxicating liquor or both from one person to another during the license year only, under the following circumstances:

1. Death of licensee
2. Formal bankruptcy (Chapter 7)
3. Assignment for the benefit of creditors
4. Foreclosure

To the  City Council  
 Village Board of \_\_\_\_\_ County of \_\_\_\_\_, Wisconsin.  
 Town Board

A request is being filed applying for the transfer of the Class \_\_\_\_\_ license from

\_\_\_\_\_  
*Name of Licensee*

To the: 1. \_\_\_\_\_  
*Personal representative or surviving spouse*

2. \_\_\_\_\_  
*Trustee in bankruptcy*

3. \_\_\_\_\_  
*Receiver – benefit of creditors*

4. \_\_\_\_\_  
*Receiver – court appointed – foreclosure*

on or about \_\_\_\_\_  
*Date*

a. Address of premises \_\_\_\_\_

b. Trade name of establishment \_\_\_\_\_

The municipal clerk must amend the license or issue a new one to reflect the transfer. The municipality may require completion of Forms AT-106 and AT-103 by the transferee.

## SALE OR ASSIGNMENT BY TRANSFEREE:

If the business is sold or assigned, the license may be transferred to the successor owner or assignee at no charge if the person is qualified to hold a license and is acceptable to the governing body. In this case, an original alcohol beverage license application should be completed.