

FOR TOWN OFFICE USE ONLY:

Cash or Check # _____ **Date Paid:** _____

Effective from _____ **to** _____

**OPERATOR'S LICENSE APPLICATION
TOWN OF WOODRUFF**

(Pursuant to WI State Statutes 125.17 and Woodruff General Ordinance, Chapter 307-3)

- 1 YR New – \$30.00 1 YR Renewal – \$25.00
 *2 YR New – \$55.00 2 YR Renewal – \$50.00
 Provisional – \$15.00 Duplicate – \$5.00 Temporary – \$10.00
*2 YR New fee includes \$30.00 New and \$25.00 Renewal

Filling out your application

- An Operator's License is a privilege, not a right. **Any false answers or omissions may result in the denial of your application.**
- This application must be filled out accurately and completely.
- If you have any doubt as to whether to include the facts of a specific incident, it is recommended that you disclose the information.
- If you are unsure about how to respond to any questions on this form, check with the Town Clerk for clarification.
- Your application will not be processed until you deal with any outstanding warrants.
- You can obtain information regarding your criminal history from the police department, the court with which you interacted, or the Wisconsin Circuit Court Access website at www.wcca.wicourts.gov/index.xsl.

Review of your application

- The Woodruff Police Department will perform a background check to verify that the information you have provided is complete and accurate
- The Woodruff Police Department will approve or deny your application for an Operator's License.
- You may appeal the decision if you are denied to the Town Board at a regular Town Board Meeting.

Last name		First Name		Middle Initial	
Residence: Street Address			City	State	ZIP
Phone Number	Birthdate:	Birth Place (City, State)		Driver's License No.	
Maiden name, other names, aliases or birthdates ever used:				Establishment where employed	
Since your 17 th birthday, have you ever been convicted of a felony or misdemeanor (including criminal traffic offenses)? List below.					
				YES	NO
As a juvenile, were you ever waived into adult court and convicted of a felony or misdemeanor? List below.					
				YES	NO

Have you ever been cited, ticketed or arrested for any of the following:
 Drunk Driving, Disorderly Conduct, Damage to Property, Trespass, Retail Theft, Procuring
 Alcohol for an Underage Person, or Obstructing a Peace Officer. List below.

YES NO

Have you ever received a traffic citation or ticket (*other than parking tickets*)?
 List below.

YES NO

Are you currently subject to any pending charges? List. below.

YES NO

Have you completed a Responsible Beverage Server Training Course?

YES NO

Date Completed: _____ Location Completed: _____

List of all convictions, citations, tickets and pending charges.

Year	Location	Charge	Diposition

Application must be notarized

I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my alcohol beverage license. I further understand that falsification of any information shall be grounds for the denial or revocation of this license. I am aware of the laws governing the sale of alcohol beverages and agree to abide by those laws. I understand that the Police Department will do a background check based on my application. I hereby authorize the release of any and all records requested by the Police Department in its investigation.

Subscribed and sworn before me

This _____ day of _____, 20 _____

 Applicant's Signature

 Notary Public

My Commission expires: _____

To be filled out by the Woodruff Police Department	
Application: <input type="checkbox"/> Denied <input type="checkbox"/> Approved	
_____ Authorized Signature	_____ Date